

Carbon Reduction Plan

Supplier name: 4B Projects LLP

Publication date: 26 June 2026

7.1 Commitment to Achieving Net Zero

4B Projects LLP is committed to achieving **Net Zero greenhouse gas emissions by 2050** for its UK operations, in line with UK Government policy and public sector procurement requirements.

This commitment is supported at Partner level and underpins the organisation's approach to environmental responsibility, sustainable operations, and continuous improvement.

7.2 Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline reporting period: 01 October 2024 – 30 September 2025

Current reporting period: 01 October 2025 – 30 September 2026

Additional Details Relating to the Baseline Emissions Calculations

The first reporting baseline year was 2025 with this currently being monitored and updated for 2026.

Baseline Year Emissions

Emissions Source	Total (tCO2e)
Scope 1	0.00 —
Scope 2	0.65
Scope 3 (Included Sources)	8.88
Total Emissions	9.53

4B Projects LLP's utilisation of motor vehicle and motor expenses which has been captured against under Scope 3 Category 6 (business travel) instead of Scope 1.

7.3 Current Emissions Reporting

Reporting period: 01 October 2025 – 30 September 2026

Emissions Source	Total (tCO2e)
Scope 1	0.00
Scope 2	1.20
Scope 3 (Included Sources)*	9.34
Total Emissions	10.54

* Scope 3 breakdown by required category is set out below.

Scope 3 - Required Category Breakdown

The technical standard requires the following five Scope 3 categories to be reported by name, with an explanation provided for any category that is not applicable, and an indication of when data will be available for any category not yet measured:

Category	Status	Notes
Category 4 - Upstream transportation and distribution	not applicable	4B Projects LLP does not manufacture, transport or distribute physical goods, so Categories 4, 5 and 9 may reasonably be marked not applicable.
Category 5 - Waste generated in operations	not applicable	4B Projects LLP does not manufacture, transport or distribute physical goods, so Categories 4, 5 and 9 may reasonably be marked not applicable.
Category 6 - Business travel	Included	Reported within the 9.34 tCO ₂ e Scope 3 total above.
Category 7 - Employee commuting	Included	Reported within the 9.34 tCO ₂ e Scope 3 total above.
Category 9 - Downstream transportation and distribution	not applicable	4B Projects LLP does not manufacture, transport or distribute physical goods, so Categories 4, 5 and 9 may reasonably be marked not applicable.

7.4 Emissions Reduction Targets

In order to support progress towards achieving Net Zero emissions by 2050, 4B Projects LLP has adopted the following carbon reduction targets:

- Achieve a 10% reduction in total emissions by 2030.
- Reduce carbon intensity per employee through behavioural change initiatives and revised travel practices.
- Improve the accuracy and completeness of Scope 3 emissions reporting over time, in particular for Categories 4, 5 and 9 above.

Progress against these targets will be reviewed annually, and this Carbon Reduction Plan will be updated accordingly.

7.5 Carbon Reduction Projects

Completed Carbon Reduction Initiatives

As a growing professional services business with a low operational footprint, 4B Projects LLP has implemented the following measures:

- Adoption of remote and hybrid working practices to reduce commuting and business travel emissions.
- Increased use of virtual meetings to minimise the need for in-person travel.
- Ongoing monitoring and review of business travel patterns to identify opportunities for emissions reduction.

These measures are currently in effect and will continue to be applied when performing the relevant contract.

Planned and Future Carbon Reduction Initiatives

Over the coming years, 4B Projects LLP intends to implement further measures, including:

- Encouraging greater use of public transport, cycling, and walking for commuting and business meetings.
- Formalising a sustainable travel policy to reduce reliance on car travel.
- Improving office energy efficiency as the organisation's physical footprint evolves.
- Participation in tree planting or verified carbon offsetting initiatives where appropriate.
- Regular review and expansion of Scope 3 emissions data sources to improve data quality and transparency, including Categories 4, 5 and 9.

Environmental Management Measures

Environmental management measures currently in place include:

- Senior leadership oversight of environmental performance and carbon reduction objectives.
- Integration of sustainability considerations into operational decision-making.
- Use of digital systems and paperless processes wherever practicable.
- Annual review of emissions data and carbon reduction performance.

These measures are applicable and transferable to the delivery of the contract.

7.6 Declaration and Sign-Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and the associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Protocol Corporate Accounting and Reporting Standard, and uses the appropriate government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the designated members of the partnership, as the equivalent management body to a board of directors.

7.7 Signed on behalf of the Supplier

Name: Gary Mitchell

Role: Partner

Signature:  _____

Date: 26 June 2026

Publication Checklist

This Carbon Reduction Plan must be prominently displayed on www.4bprojects.com and the live URL submitted to CCS/GCA in the required URL format.

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